



The Largest Fleet Technology Show

MAY 4-7, 2026 | EXPO: MAY 4-6, 2026
LAS VEGAS, NV | LAS VEGAS CONVENTION CENTER

EVENT POLICIES

REGISTRATION REFUND POLICY

Refunds cannot be processed after **Friday, January 30, 2026**. Registration cancellations after this deadline are ineligible for a refund. Should you not send us a cancellation notice in writing by **Friday, January 30, 2026**, and also not attend, you are still ineligible for a refund.

Registration refund requests **must** be submitted in writing to registration@trccompanies.com by **Friday, January 30, 2026**, to receive a refund, less an applicable processing fee:

- \$25 processing fee for Fleet Expo Hall Only passes
- \$50 processing fee for non-Fleet Expo Hall Only passes
- \$100 processing fee for Full Conference passes

If you're unable to attend, you have the option to transfer your registration to another colleague from your company. In this case, the processing fee will be waived. Substitutions can be made online until May 1, 2026, and are not permitted onsite.

BADGE POLICY & REPRINT FEE

Badge sharing, splitting or duplicating made outside of the official ACT Expo registration system are strictly prohibited. Any registrant found in violation of this policy will have their badge confiscated, and they will be removed from ACT Expo immediately and forfeit attendance eligibility. All badge printing is done onsite in Las Vegas. No badges are mailed to registrants prior to ACT Expo. All attendees must pick up their own badge; no one is permitted to pick up a badge on someone's behalf. Attendees will be required to show a valid government-issued photo ID to pick up their badge. **If you misplace your badge, a new badge must be purchased at the registration counter for \$50.**

BADGE SCANNING

By registering to attend ACT Expo, I acknowledge and agree to my name, company, title and email address being shared with top sponsors of ACT Expo. I understand that my information is being shared so that the top sponsors can contact me to connect during the event, promote their business, etc., but will not spam me. I am aware that I can opt-out of being included in the shared sponsor list and can also opt-out of any direct sponsor communications. To opt-out of the shared sponsor list, email registration@trccompanies.com. I acknowledge that my event badge can be scanned onsite at ACT Expo for safety and security purposes. The event organizer may also use this data in an aggregated form to analyze and enhance the overall attendee experience. Scanning at entry/exit is not associated with marketing consent choices that I make. I understand that by choosing to allow my badge to be scanned by an exhibitor or a sponsor, I am providing the exhibitor or sponsor with my personal information and in doing so I consent to the exhibitor or sponsor contacting me in the future about their products and services. I understand that I can opt-out of this contact at any time by contacting the exhibitor or sponsor. Badges must be physically scanned before any details are shared.

SUITCASING AND OUTBOARDING

"Suitcasing" and "outboarding" are unethical parasitic business practices in which non-exhibitors and non-sponsors attempt to gain access to conference attendees. "Suitcasing" refers to those non-participating companies or persons who go to conferences as an attendee and "work the aisles" from their suitcase (i.e., briefcase, backpack, etc.) and solicit business in the aisles, lobby or any event area by distributing unapproved collateral, conducting unapproved membership recruitment and other commercial activities.

"Outboarding" refers to non-participating companies that set up meetings and demos at off-site locations - hotel hospitality suites, restaurants, etc. - and encourage show attendees to leave the conference and show floor to spend time with them. Any attendee caught suitcasing or outboarding will be promptly expelled from the conference without a refund. By registering for this event, I acknowledge and agree to these terms and conditions.

FILMING AND PHOTOGRAPHY

Facilities used in conjunction with ACT Expo may be used to photograph and record video and film footage in connection with promotional activities on behalf of the event, its sponsors, and exhibitors. By your presence at the event, you acknowledge that you have been informed that you may be photographed and recorded as part of the release in video and/or any and all media and by the advertising and publicity thereof. Further, you grant permission for your likeness and voice to be included therein without compensation, credit, or other consideration.

[Event Policies Continued on Next Page](#)



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Event Policies Continued

EVENT CANCELLATION

If ACT Expo 2026 is cancelled due to significant and unforeseen events inhibiting travel to the Las Vegas area (for reasons such as weather, fire, flood, labor dispute, failure of power or utilities, delays in air, water or land transportation, communicable diseases, etc.), show management will refund fees paid for registration, sponsorship, and exhibit booth space, less a pro-rata share for expenses incurred by show management in connection with ACT Expo. Fees for travel, time investment, and all other event-related expenses will not be reimbursed. Please note this refund policy only applies if a full event cancellation is made at the discretion of show management.

CODE OF CONDUCT

PURPOSE

ACT Expo is committed to providing a friendly, safe, and welcoming environment for all, regardless of gender, sexual orientation, disability, ethnicity, or religion.

This code of conduct outlines our expectations for participant behavior, as well as the consequences for unacceptable behavior. We invite all sponsors, speakers, attendees, media, exhibitors, and other participants to help us realize a safe and positive conference experience for everyone. All determinations of acceptable and unacceptable behavior are in ACT Expo's Organizer's sole discretion and the decision(s) of the ACT Expo/TRC representatives on-site will be final.

PARTICIPANT BEHAVIOR

- Be considerate and respectful of others.
- Refrain from demeaning, discriminatory or harassing behavior, materials, and speech.
- Be mindful of your surroundings and of your fellow participants. Alert conference organizers if you notice a dangerous situation or someone in distress.

UNACCEPTABLE BEHAVIOR

Harassment, bullying, intimidation, and/or insinuations that are hurtful or interfere with any other attendee's experience or participation are unacceptable behaviors. Examples of unacceptable behavior include but are not limited to the following:

- Inappropriate physical contact
- Language that implies exclusion or derogation of a person.
- Stalking, following and/or unwelcome or inappropriate sexual attention.
- Sustained disruption, including during talks and presentations.
- Violence, threats of violence, or violent or harassing language directed against another person or group.
- Possession of dangerous or unauthorized materials such as explosives, firearms, weapons, or similar items.
- Theft or inappropriate removal or possession of property.
- Use, distribution, sale, or transfer of illegal drugs.
- Failure to obey the rules and regulations of the Las Vegas Convention Center and/or local, state, or federal laws.
- Any other illegal activity or forms of harassment not covered above.

CONSEQUENCES OF UNACCEPTABLE BEHAVIOR

Unacceptable behavior will not be tolerated at ACT Expo. Anyone asked by an ACT Expo staff member or affiliate to stop engaging in unacceptable behavior is expected to comply immediately. If a participant engages in unacceptable behavior or fails to comply with expected behavior at any time during ACT Expo, ACT Expo may take any action it deems appropriate, including but not limited to removing the participant from the event without a refund.

WHAT TO DO IF YOU WITNESS OR ARE SUBJECTED TO UNACCEPTABLE BEHAVIOR

If you are subjected to unacceptable behavior, notice that someone else is being subjected to unacceptable behavior, or have any other concerns, please notify an ACT Expo staff member as soon as possible. All reports will remain completely confidential. You can report unacceptable behavior to any member of ACT Expo staff.

All reports will remain completely confidential. Staff can be found in the Show Office onsite, at the registration counter, or you may email the ACT Expo Events Team events@trccompanies.com. We expect all conference participants (staff, sponsors, volunteers, speakers, attendees, and other guests) to abide by this code of conduct at all conference venues and conference-related events.

AGREEMENT

In line with and in consideration for my participation at ACT Expo, I accept and will adhere to the Code of Conduct. I understand that ACT Expo may take any action it deems appropriate, including removing me from the event without a refund, should I fail to adhere to this Code of Conduct.